



**MAGNA METRO TOWNSHIP COUNCIL  
BUSINESS MEETING AGENDA  
April 9, 2024**

Webster Center  
8952 West Magna Main Street  
Magna, Utah 84044

**PUBLIC NOTICE IS HEREBY GIVEN** that the Magna Metro Township Council will hold a business meeting on the **9<sup>th</sup> day of April 2024** at the Webster Center, 8952 West Magna Main Street Magna, Utah as follows:

**\*\* Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.**

**6:00 PM – PUBLIC MEETING**

1. CALL TO ORDER
2. Determine Quorum
3. Pledge of Allegiance

**4. PUBLIC COMMENTS (*Limited to 3 minutes per person*)**

Any person wishing to comment on any item not otherwise scheduled for a public hearing on the agenda may address the Council at this point by stepping to the microphone and giving their name for the record. The Town Council is interested in hearing directly from residents. In an effort to be both transparent and responsive, the Town Council previously adopted rules to help govern public meetings. As such, Councilmembers cannot respond directly to comments during ‘public comment.’ However, Magna staff will be responsible for responding directly to citizens who request a response. ***Comments should be limited to not more than three (3) minutes unless additional time is authorized by the Governing Body.***

**5. Unified Police Department Report [*Chief Del Craig*]**

**6. DISCUSSION ITEMS**

- A. Discuss the Second Amendment to the Mahogany Ridge Development Agreement [*Jeff Miller, Planner*]
- B. Discuss Fee Waiver for Event in Copper Park [*Council Member Mick Sudbury*]

**7. MANAGER/CITY ATTORNEY UPDATES**

**8. COUNCIL REPORTS**

**9. CLOSED SESSIONS IF NEEDED AS ALLOWED UNDER UTAH CODE ANN. 52-4-205**

- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listing in Utah Code 52-4-205

**10. ADJOURN**

**ZOOM MEETING:**

*Topic: Magna Metro Township Meeting*

*When: Apr 9, 2024 06:00 PM Mountain Time (US and Canada)*

*Register in advance for this webinar:*

*[https://zoom.us/webinar/register/WN\\_XJP7-ab1QYaoS4BFx8jiyQ](https://zoom.us/webinar/register/WN_XJP7-ab1QYaoS4BFx8jiyQ)*

*After registering, you will receive a confirmation email containing information about joining the webinar.*

Upon request with three (3) working days' notice, the Greater Salt Lake Municipal Services District, in support of the Magna Metro Township, will make reasonable accommodations for participation in the meeting. To request assistance, please call (385) 468-6703 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below: Magna Metro Township website at [www.magnametrotownship.org](http://www.magnametrotownship.org) and the State Public Notice Website at <http://pmn.utah.gov> . Pursuant to State Law and Magna Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code Ann. § 52-4-205, Parts of Meetings may be Closed for Reasons Allowed by Statute.

**POSTED:**     *April 7, 2024*



G R E A T E R   S A L T   L A K E

## Municipal Services District

Greater Salt Lake Municipal Services District - Planning & Development Services  
2001 S. State Street #N3-600 • Salt Lake City, UT 84190 • (385) 468-6700

File # OAM2024-001065

### AMENDMENTS TO DEVELOPMENT AGREEMENT FOR THE MAHOGANY RIDGE PLANNED COMMUNITY

**Public Body:** Magna Metro Township Council – Work Session

**Meeting Date:** April 9, 2024

**Parcel ID:** 14-32-451-004-0000

**Acreage:** 78.48 Acres

**Current Zone:** P-C (Planned Community) Zone

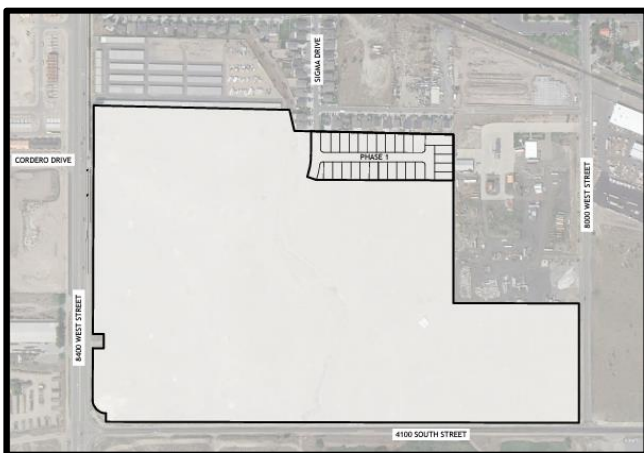
**Property Address:** 8230 West 4100 South

**Request:** Amendments to the Development Agreement for the Mahogany Ridge Planned Community.

**Planner:** Jeff Miller

**Applicant Name:** Ross Dinsdale (Ivory Homes)

#### PROJECT DESCRIPTION



Ross Dinsdale (Ivory Homes) is requesting a second amendment to the Development Agreement for the Mahogany Ridge Planned Community. The overall development is 78.48 acres in size and is zoned P-C (Planned Community).

The Master Development Agreement for the planned community was originally adopted on October 5, 2021. The first amendments to the Master Development Agreement were approved on October 24, 2023 by the Magna Metro Township Council.

The first proposed change with this second amendment has been requested, to allow for the proposed gas station at the corner of 4100 South and 8400 West to not require the C-Store to be placed on the corner of the property. The second proposed change is to remove the requirement to require 10 feet of spacing between driveways. Ivory has recently requested exceptions to this roadway standard for their Gabler's Grove Subdivision.

**Request:** Second Amendment to the Master Development Agreement for the Mahogany Ridge PC.

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## **SITE & VICINITY DESCRIPTION** (see attached map)

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The Mahogany Ridge Planned Community is located between 4100 South & approximately 3900 South, and between 8400 West & 8000 South. Phase 1 is located in the northeast corner of the development. To the immediately north of Phase 1 are similarly sized residential lots in the R-1-5 (Residential, 5,000 SF Minimum) Zone. There are industrial parcels located in the M-1 & M-2 (Manufacturing) Zones to the north and east of the property. The Gateway to Little Valley Planned Community is located immediately to the west across 8400 West in the P-C (Planned Community) Zone.

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## **FUNDING FOR CORDERO DRIVE & 8400 WEST**

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In talking with Ivory, the appropriate funds for the signalization & improvements at 8400 West & 4100 West were requested by Ivory and DR Horton. Staff anticipates being able to provide more information regarding this potential funding source for the future signalization of Cordero Drive on Tuesday, March 26<sup>th</sup>.

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## **AMENDMENTS UNDER CONSIDERATION BY MAGNA COUNCIL**

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The Magna Metro Township Council would like to discuss some additional potential amendments to the Mahogany Ridge Development Agreement with Ivory on April 9, 2024, including the following:

- The Signalization of Cordero Drive & 8400 West
- Trail requirement along 4100 South & 8400 West.
- Fencing along the eastern boundary of the Mahogany Ridge Planned Community.
- Reserving an area within the Maverik landscaping on the corner of 4100 South & 8400 West for a potential Magna City monument sign.

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## **STAFF ANALYSIS**

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Planning Staff has found that the proposed amendments to the Master Development Agreement are compatible with existing developments in the general vicinity, the 2021 Magna General Plan and the land use ordinance.

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## **CONCLUSION AND RECOMMENDATION**

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If the Magna Metro Township Council chooses to approve the proposed amendments to the Master Development Agreement, staff recommends the following condition of approval:

1. Any future amendments will be brought before the Magna Metro Township Council.
2. Once the updated traffic study has been reviewed by Engineering, it will be brought back before the Magna Metro Township Council to consider the appropriate cross-section for Cordero Drive.

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## **EXHIBITS**

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- A. Aerial Map.
- B. Summary Letter for C-Store Amendment.
- C. Summary Letter for Driveway Spacing Amendment.
- D. PC Plan.
- E. Second Amendment to Master Development Agreement.
- F. Photos of grading in Phase 1.



**OAM2024-001065: Second Amendment to Master Development Agreement for Mahogany Ridge PC.**

Parcel: 8230 West 4100 South (14-32-451-004-0000)



# **IVORY DEVELOPMENT**

**FROM:** Ross Dinsdale, Ivory Development, LLC.  
**TO:** Jeff Miller, Planner, Municipal Services District  
**DATE:** December 29, 2023  
**RE:** Mahogany Ridge Development Agreement Amendment

Ivory Development and Maverik are proposing a Maverik store on the corner of 4100 South and 8400 West within the Mahogany Ridge Master Planned Development.

Magna's Municipal Code section 19.42.270 states, Service station buildings, e.g., convenience store structures should be located on the corner of the property with the pump islands located to the interior of the site to give the facility a good architectural presence from the street(s).

Maverik would like to orient the pumps to the street with the building on the north side of the site.

We believe that orienting the pumps to the street will minimize impacts to the proposed residential development on the north side of the store.

Magna code states that the Purpose of section 19.42.270 is to, ensure compatibility of such uses with surrounding uses and properties and to avoid any impacts associated with such uses.

Therefore, we propose that the development agreement be amended to state that "Commercial uses that front arterial or collector streets may orient the buildings towards the residential lots, away from the street, to minimize impacts to future residents. Pump islands may be oriented towards the street."

We hope that this amendment will fulfill the purpose of the Magna municipal code while also allowing Maverik to have the store layout that they desire.

Sincerely,



Ross Dinsdale  
Ivory Development



**FROM:** Ross Dinsdale, Ivory Development, LLC.  
**TO:** Jeff Miller, Planner, Municipal Services District  
**DATE:** February 2, 2024  
**RE:** Mahogany Ridge Development Agreement Amendment

Ivory Development would like to propose an amendment to the Mahogany Ridge master development agreement to allow driveways to be closer than 10 feet apart.

Section 14.12.110, Driveways, of the Magna Municipal Code states,

C. There shall be a minimum ten feet distance between all approved driveways.

We propose to amend the master development agreement to state that “residential driveways within the Mahogany Ridge development have no minimum spacing requirement”.

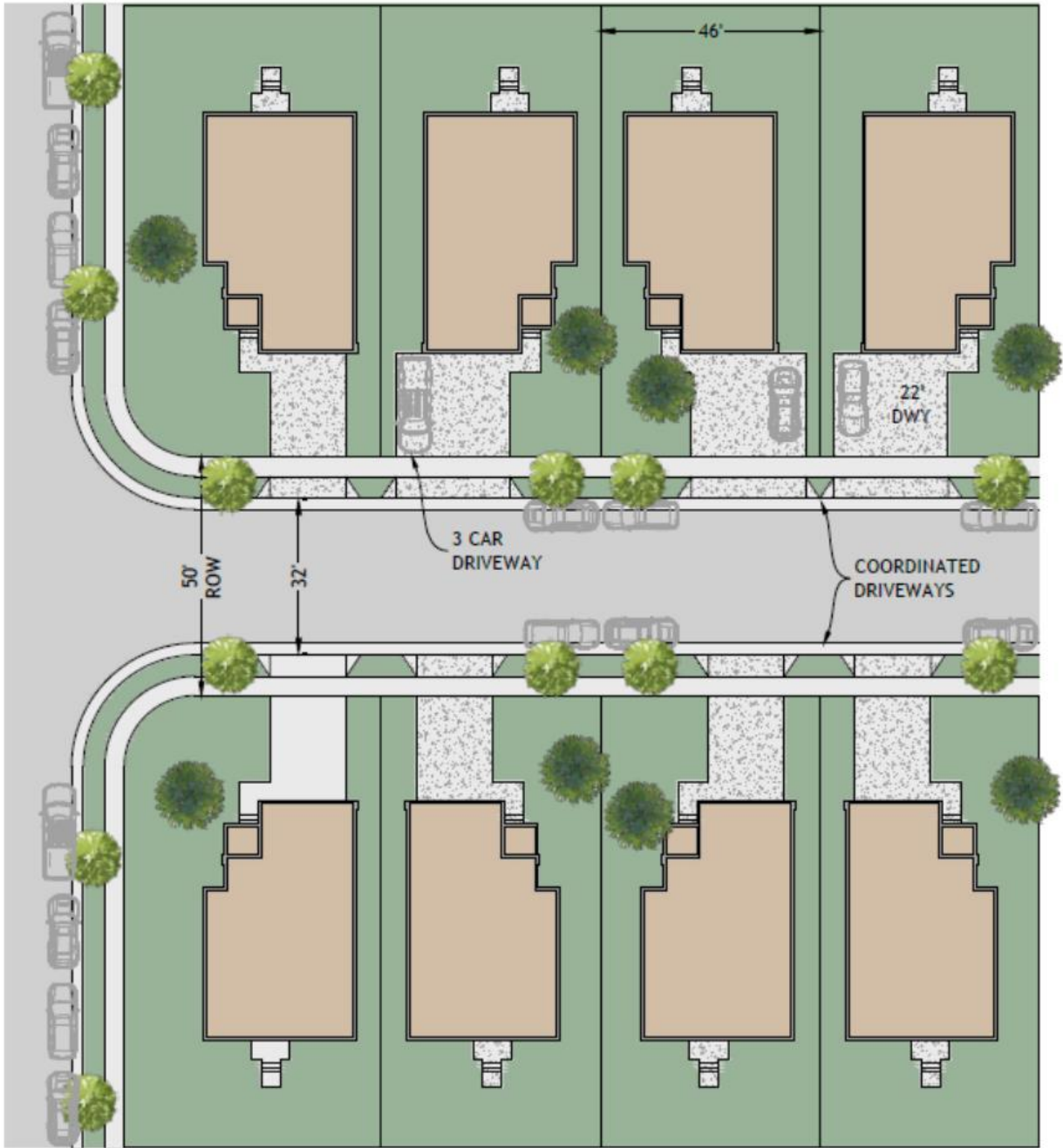
Placing driveways closer than ten feet will create room for on-street parking between every other lot in most locations within the development. Maximizing parking creates convenience for the families living in the community.

An example of how this can be implemented is shown on the next page.

Sincerely,

A handwritten signature in black ink, appearing to read "Ross Dinsdale", is written over a light blue horizontal line.

Ross Dinsdale  
Ivory Development



LOT AND ROAD PLAN









2815 East 3300 South, Salt Lake City, UT 84109  
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SCALE: 1" = 100'



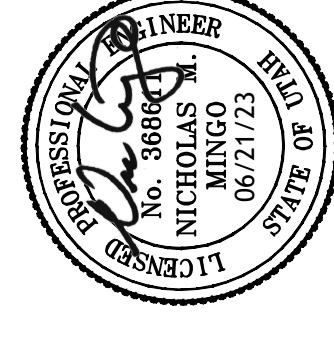
APPLICANT:

Ivory Development  
978 East Woodoak Lane  
Salt Lake City, UT 84117  
801-747-7000



NOTES:

1. All sanitary sewer improvements shall conform with the standards and specifications of Magna Water.
2. All culinary water improvements shall conform with the standards and specifications of Magna Water.
3. All secondary water improvements shall conform with the standards and specifications of Magna Water.
4. All improvements in the public right of way shall conform with the standards and specifications of the Greater Salt Lake Municipal Service District.
5. All private improvements shall conform to APWA standards and specifications.
6. Contractor to field locate and verify the horizontal and vertical location of all utilities prior to beginning work.



### Mahogany Ridge

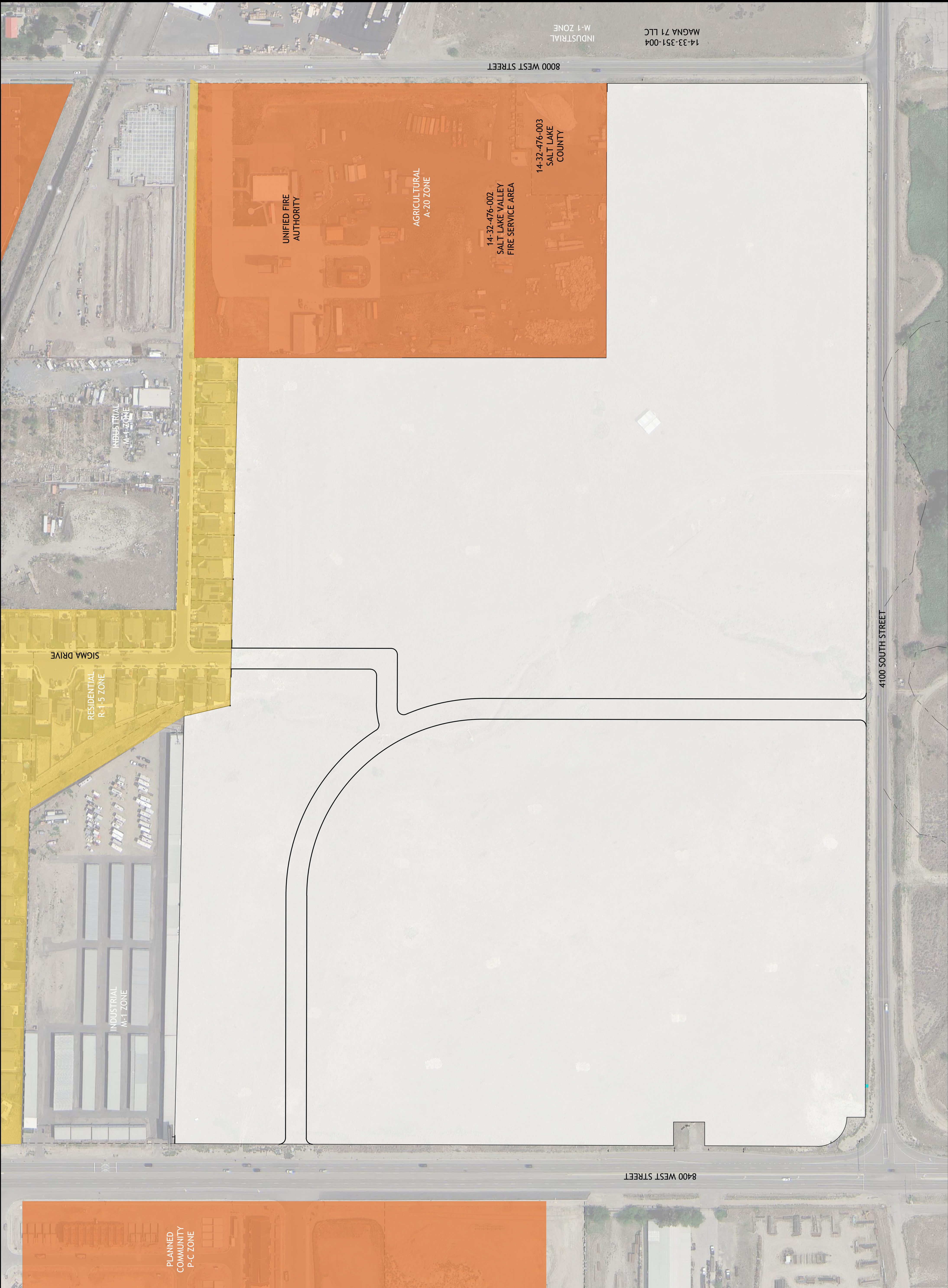
#### Land Use & Ownership Map

PROJECT:	KWW
DRAWN BY:	NMM
REVIEWED BY:	
NO. DATE:	REMARKS
1 4/10/23	PC-Plan Amendment

DATE: June 21, 2023

SHEET NUMBER:

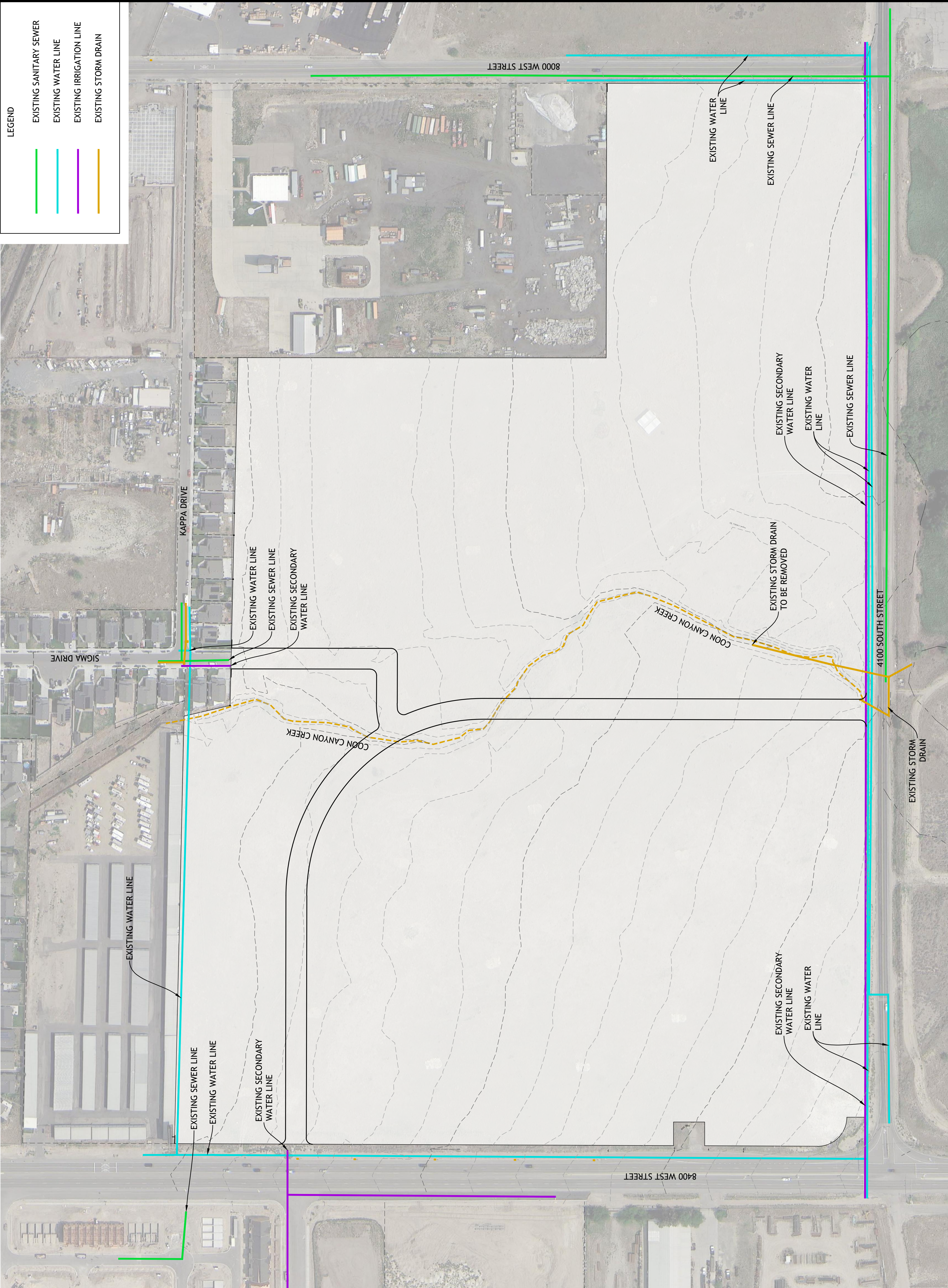
# O-2





**LEGEND**

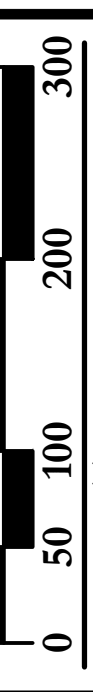
- EXISTING SANITARY SEWER
- EXISTING WATER LINE
- EXISTING IRRIGATION LINE
- EXISTING STORM DRAIN



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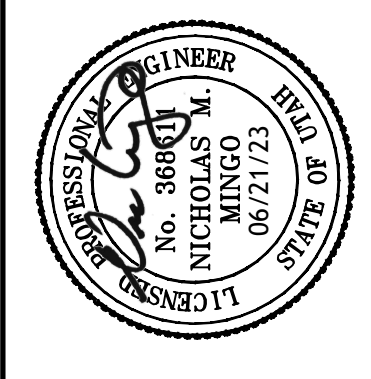
SCALE: 1" = 100'



**APPLICANT:**  
Ivory Development  
978 East Woodoak Lane  
Salt Lake City, UT 84117  
801-747-7000



- NOTES:**
- All sanitary sewer improvements shall conform with the standards and specifications of Magna Water.
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  - All secondary water improvements shall conform with the standards and specifications of Magna Water.
  - All improvements in the public right of way shall conform with the standards and specifications of the Greater Salt Lake Municipal Service District.
  - All private improvements shall conform to APWA standards and specifications.
  - Contractor to field locate and verify the horizontal and vertical location of all utilities prior to beginning work.



## Mahogany Ridge

### Land Use & Ownership Map

PROJECT:	KWV
DRAWN BY:	NMM
REVIEWED BY:	
No. DATE	REMARKS
1 4/10/23	PC-Plan Amendment

DATE: June 21, 2023

SHEET NUMBER: **O-3**

C:\Users\NMM\EDM Partners\Projects\Mahogany Ridge\Drawings\PC Plan\3 Utility Plan.dwg





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**APPLICANT:**

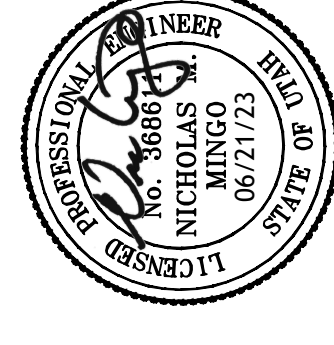
Ivory Development  
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Salt Lake City, UT 84117  
801-747-7000



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**NOTES:**

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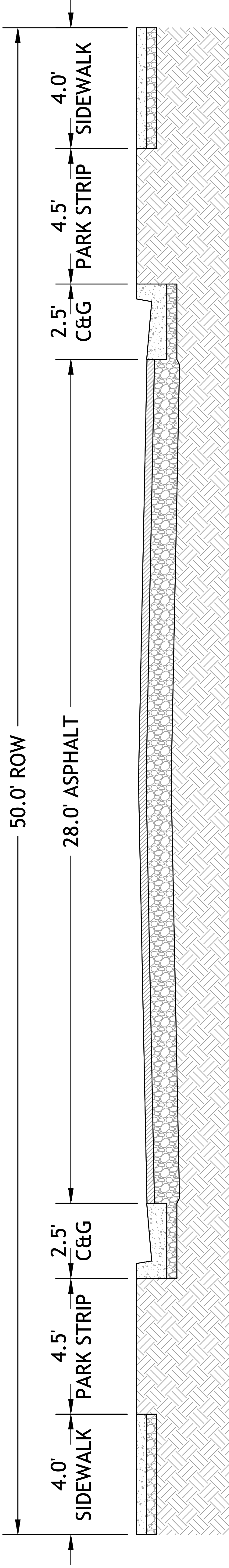
**Mahogany Ridge**

**Street Sections**

PROJECT:	KWW
DRAWN BY:	NMM
REVIEWED BY:	NMM
REVISIONS:	REMARKS
No. DATE	PC-Plan Amendment
1 4/10/23	

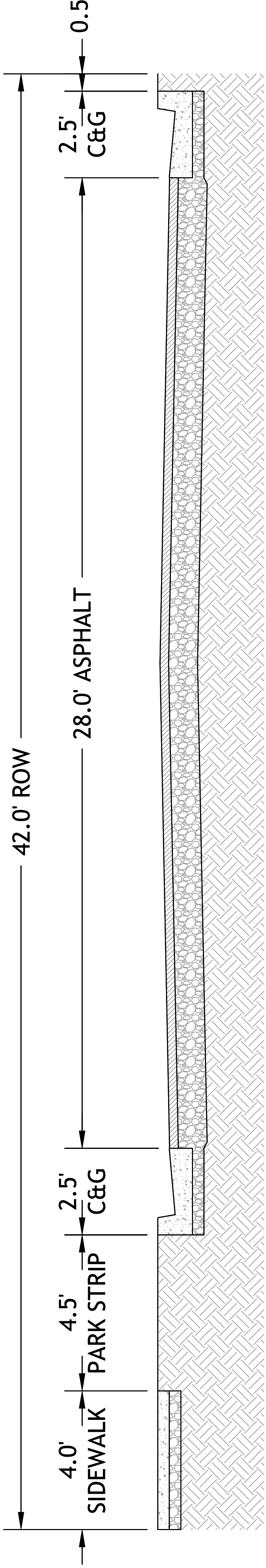
DATE: June 21, 2023  
SHEET NUMBER:

**O-4**



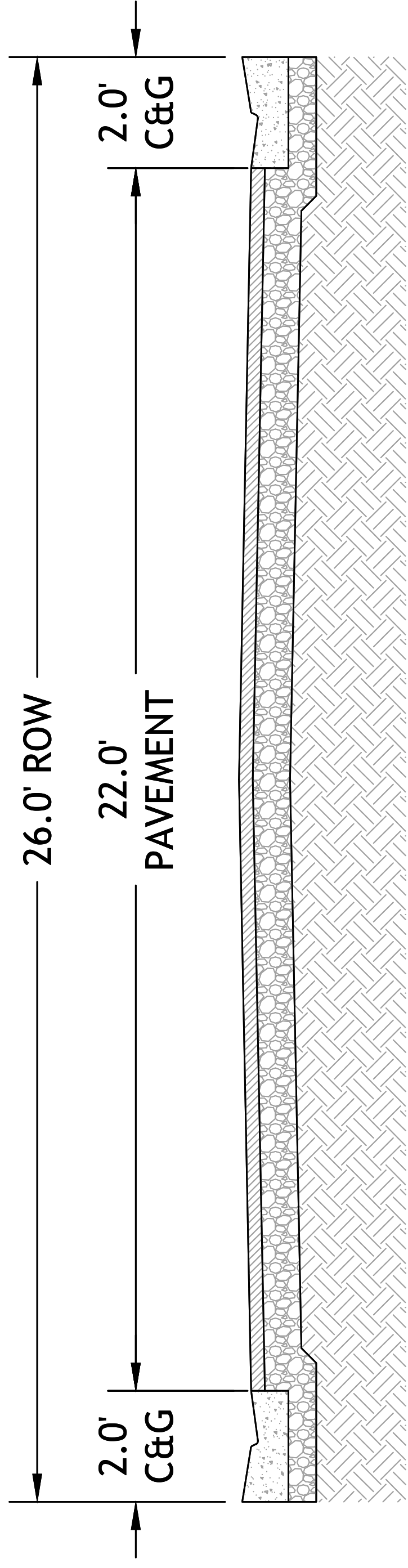
**50' ROW PUBLIC STREET**

NOT TO SCALE



**42' ROW PUBLIC STREET**

NOT TO SCALE



**26' PRIVATE STREET**

NOT TO SCALE













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SCALE: 1" = 100'



DEVELOPER:  
Ivory Development  
978 East Woodoak Lane  
Salt Lake City, UT 84117  
801-747-7000



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NOTES:

DISCLAIMER:  
ARTIST RENDERING ONLY. PLAN MAY BE ALTERED OR CHANGED AT ANY TIME. IT IS FURNISHED MERELY AS A CONVENIENCE TO AID YOU IN LOCATING THE LAND INDICATED HEREON WITH INTEREST. NO STREETS OR UTILITIES ARE SHOWN UNLESS THEY ARE ASSUMED BY REASON OF ANY RELIANCE HEREON.

# Mahogany Ridge

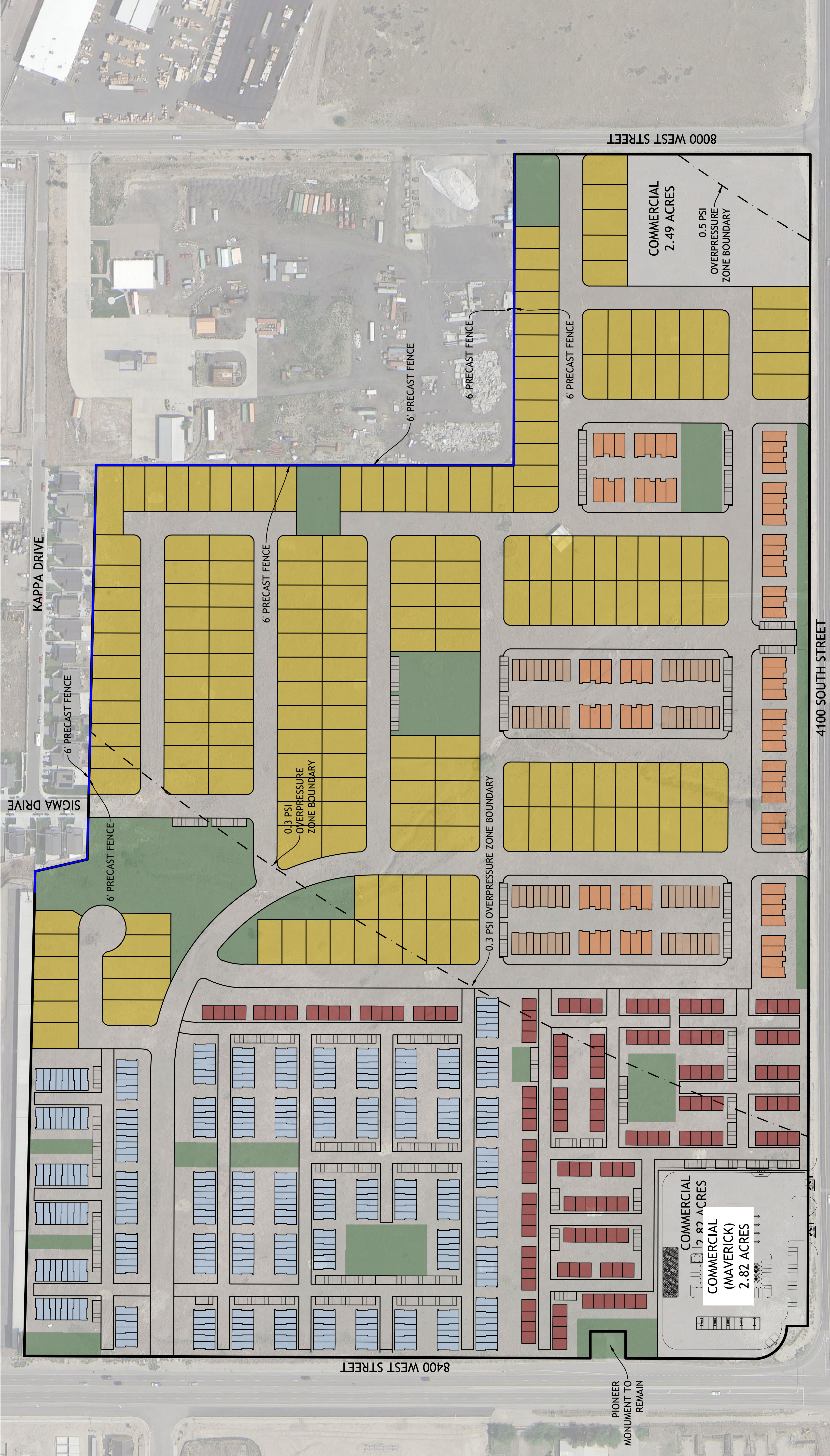
## Overall Site Plan

PROJECT:	NMM
DRAWN BY:	PMD
REVISIONS BY:	
NO. DATE:	REMARKS
1 4/10/23	CS Plan Amendment

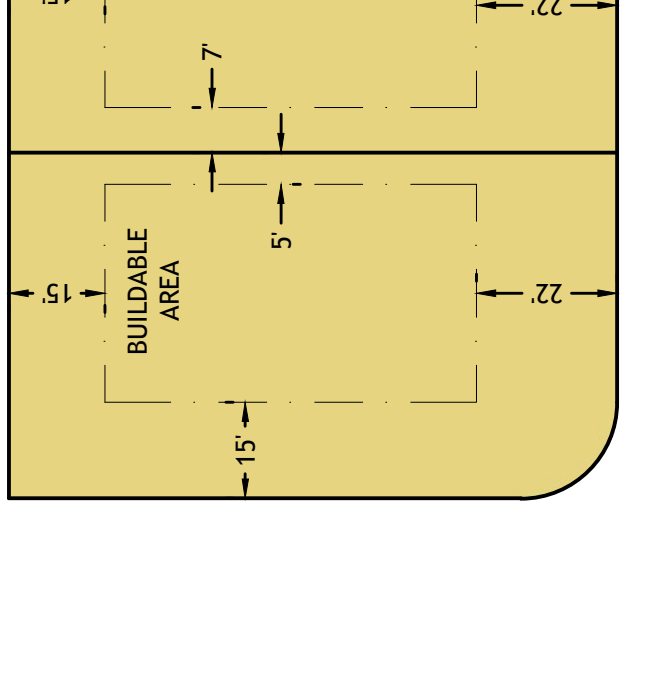
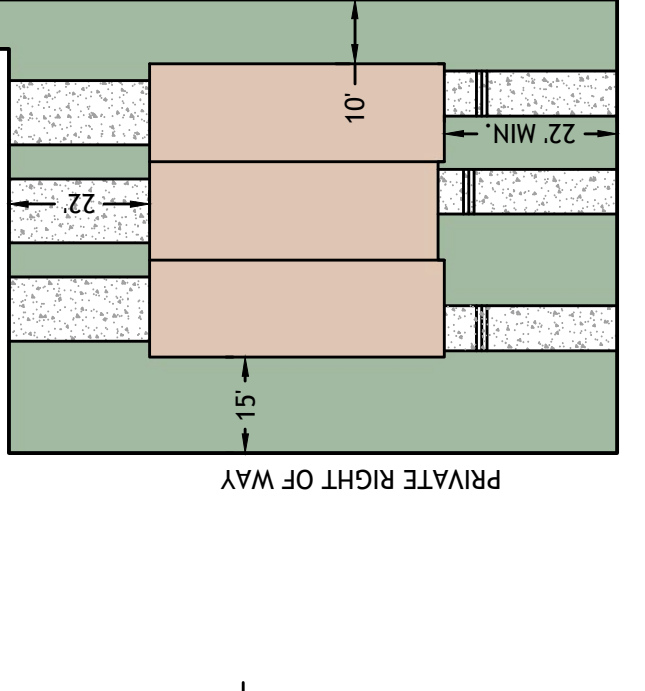
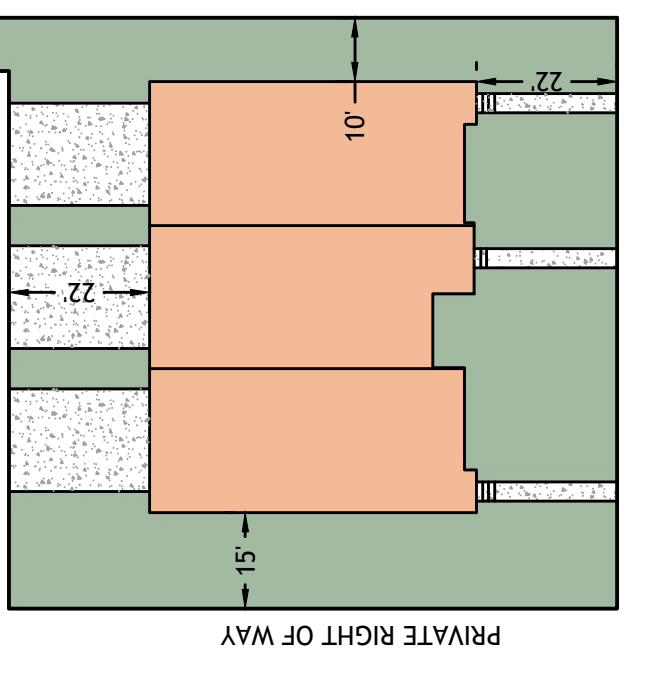
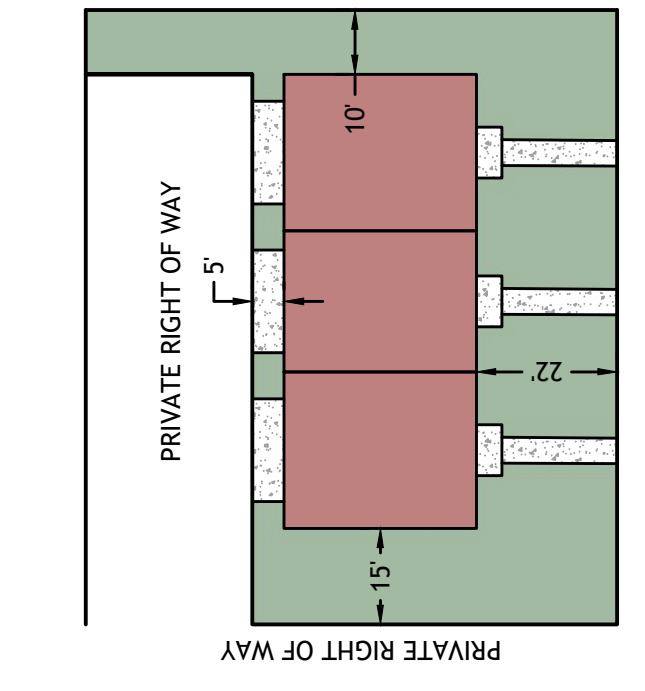
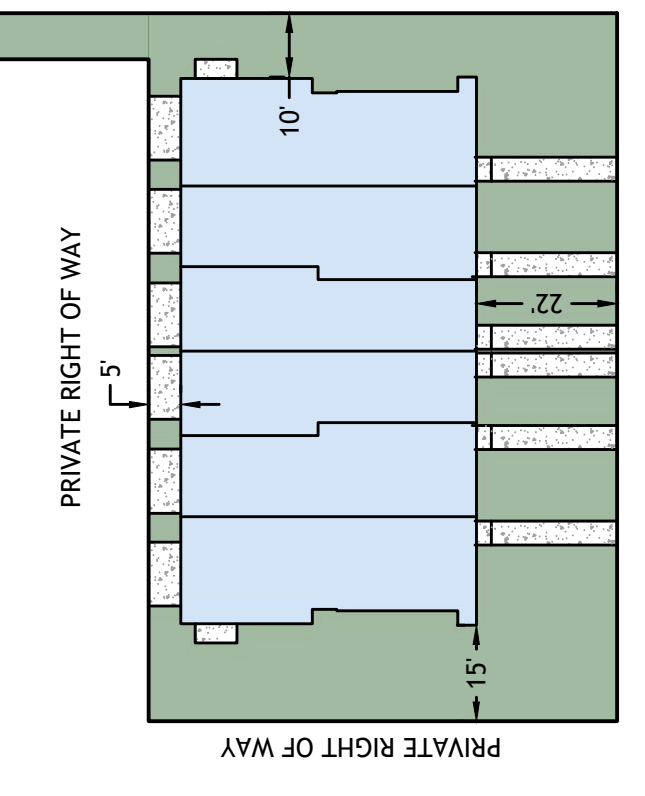
DATE: June 21, 2023

SHEET NUMBER:

# O-3



PROJECT STATISTICS	
COTTAGE LOT	196
TROLLEY TOWN LOT	150
ZIPPER TOWN LOT	330
PACIFIC TOWN LOT	76
NEW TOWN LOT	64
TOTAL UNITS	816
COMMERCIAL LOTS	5.31 AC
OPEN SPACE	6.56 AC



PARKING SUMMARY  
6 GARAGE STALLS PER UNIT  
6 GARAGE STALLS PER UNIT  
216 GUEST STALLS

PARKING SUMMARY  
6 GARAGE STALLS PER UNIT  
6 GARAGE STALLS PER UNIT  
93 GUEST STALLS

PARKING SUMMARY  
2 GARAGE STALLS PER UNIT  
2 GARAGE STALLS PER UNIT  
56 GUEST STALLS

PARKING SUMMARY  
1 GARAGE STALL PER UNIT  
1 GARAGE STALL PER UNIT  
64 GUEST STALLS

PARKING SUMMARY  
2 GARAGE STALL PER UNIT  
2 GARAGE STALLS PER UNIT  
40 GUEST STALLS





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SCALE: 1" = 100'



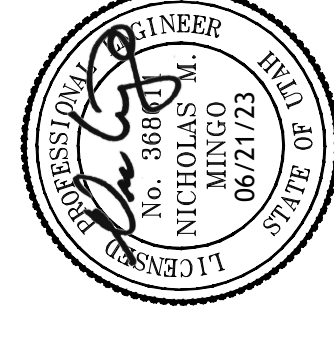
**APPLICANT:**

Ivory Development  
978 East Woodoak Lane  
Salt Lake City, UT 84117  
801-747-7000



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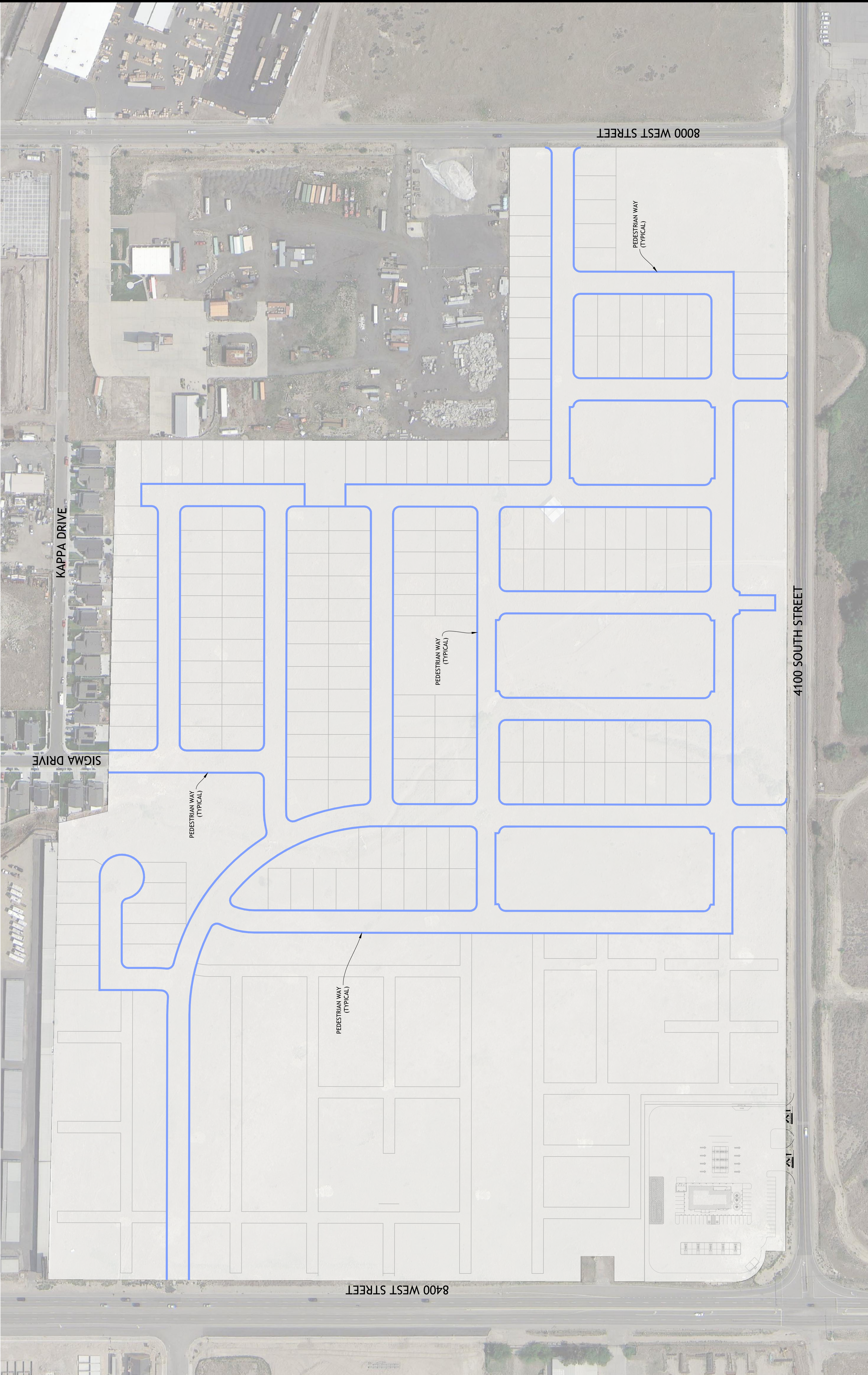
# Mahogany Ridge

## Pedestrian Circulation Plan

PROJECT:	
DRAWN BY:	KWW
REVIEWED BY:	NMM
REVISIONS:	
No. DATE	REMARKS
1 4/10/23	CS Plan Amendment

DATE: June 21, 2023  
SHEET NUMBER:

# O-4



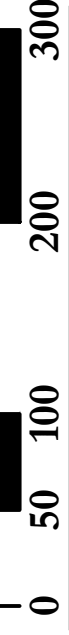




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SCALE: 1" = 100'



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# Mahogany Ridge

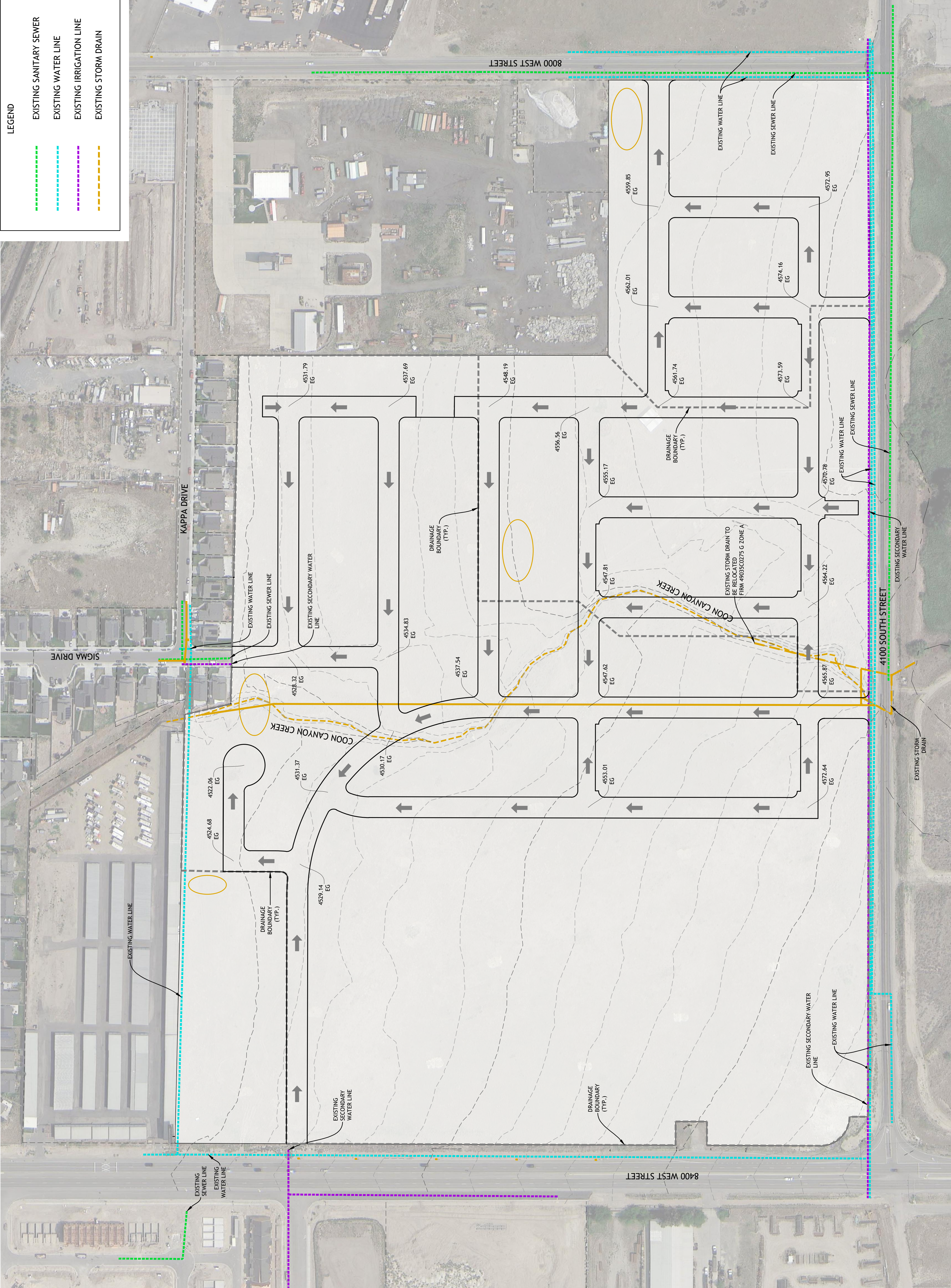
## Overall Grading & Utility Plan

PROJECT:	KWW
DRAWN BY:	NMM
REVISIONS BY:	REMARKS
No. DATE	CS Plan Amendment
1 4/10/23	

DATE: June 21, 2023

SHEET NUMBER:

# 0-5



**LEGEND**

- EXISTING SANITARY SEWER (Green dashed line)
- EXISTING WATER LINE (Cyan dashed line)
- EXISTING IRRIGATION LINE (Purple dashed line)
- EXISTING STORM DRAIN (Yellow dashed line)





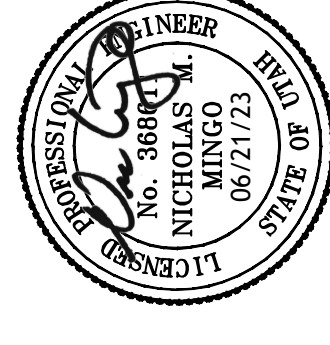
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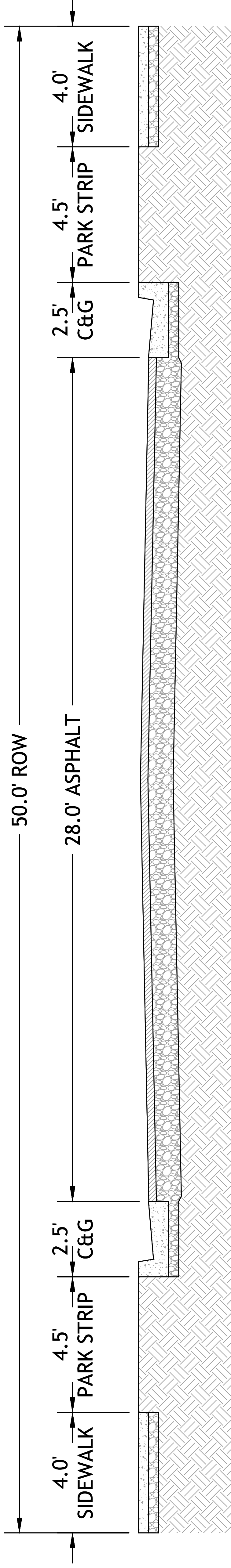
**Mahogany Ridge**

**Street Sections**

<b>PROJECT:</b>	KWW
<b>DRAWN BY:</b>	NMM
<b>REVISIONS:</b>	
<b>No. DATE</b>	<b>REMARKS</b>
1 4/10/23	CS Plan Amendment

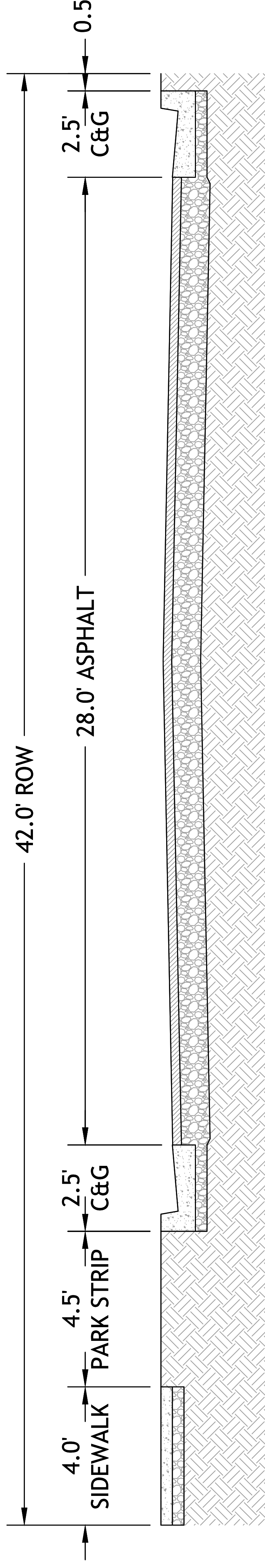
**DATE:** June 21, 2023  
**SHEET NUMBER:**

**O-6**



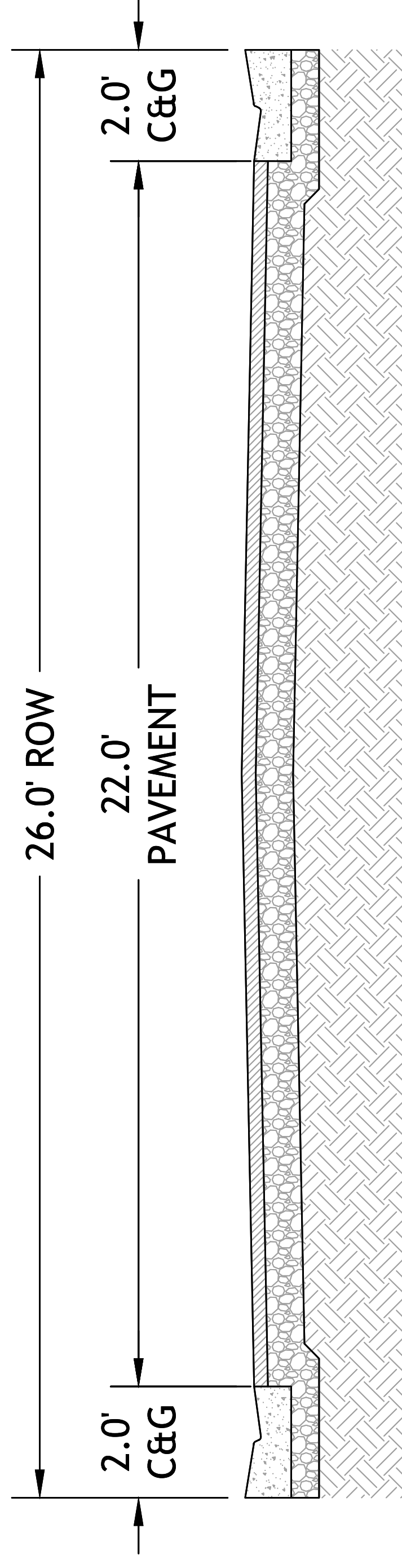
**50' ROW PUBLIC STREET**

NOT TO SCALE



**42' ROW PUBLIC STREET**

NOT TO SCALE



**26' PRIVATE STREET**

NOT TO SCALE

## SECOND AMENDMENT TO MAHOGANY RIDGE DEVELOPMENT AGREEMENT

This Second Amendment to Mahogany Ridge Development Agreement (“**Amendment**”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 (“**Effective Date**”), by and between the Magna Metro Township (“**Magna**”) a Utah political subdivision, and the Developer, Ivory Development, LLC (“**Developer**”), a Utah limited liability company.

### RECITALS

**WHEREAS:** Magna enters into this Agreement pursuant to the powers granted by Utah Code Annotated § 10-9a-102(2), as amended.

**WHEREAS:** the parties entered into that certain Mahogany Ridge Development Agreement effective October 5, 2021 (the “**Development Agreement**”) under the Vested Laws as defined therein; and

**WHEREAS:** pursuant to Section 6.6 of the Development Agreement, the parties seek to amend the Development Agreement subject to the Vested Laws as defined therein except as expressly modified in this Amendment;

### AMENDMENT

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

Section 6.21 is hereby added as follows:

**6.21 Commercial Uses.** Commercial uses that front arterial or collector streets may orient the buildings towards the residential lots, away from the street, to minimize impacts to residents. Pump islands may be oriented towards the street.

Section 6.22 is hereby added as follows:

**6.22 Driveways.** There shall be no minimum spacing required between residential driveways in the Mahogany Ridge Development.

**IN WITNESS WHEREOF**, the parties have executed this Amendment as of the day and year first above written:

**MAGNA**  
A Utah political subdivision

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
Magna Clerk/Recorder

Approved as to Form:  
  
\_\_\_\_\_  
Magna Attorney

State of Utah            )  
  ) ss.  
County of Salt Lake    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024, appeared before me \_\_\_\_\_, personally known to me or identified on the basis of satisfactory evidence to be the Mayor of Magna, who acknowledged to me that he executed the foregoing instrument on behalf of Magna.

Witness my hand and official seal:

\_\_\_\_\_  
Notary Public













# Magna Contributions and Fee Waiver Policy - Magna Policy #3

## **Purpose –**

To establish uniform standards and guidelines for the solicitation and distribution of contributions to nonprofit groups serving Magna.

## **1.0 Policy**

It is the policy of Magna to review requests from various groups within Magna for funds or services on the basis of public purpose.

## **2.0 Definitions**

The following definitions will be used when referenced hereafter:

2.1 "Annual Recertification" - The official document filed annually by requesting organizations when those organizations have previously been approved and have been included in regular budget appropriations by the Council.

2.2 "Application Form" - The official document, with noted attachments, that serves as a request for contribution of funds, waiver of fees, use of buildings, property, equipment, personnel services, etc.

2.3 "Budget" - The annual budget for Magna, funding all Magna programs based on a calendar year.

2.4 "Nonprofit Organization" - Any benevolent, artistic, educational, philanthropic, humane, patriotic, social welfare, public health, environmental conservation, civic, or other similar organization which is entitled to tax exempt status under the laws of either the United States or the State of Utah.

2.5 "Contribution" - Any donation of public funds or resources in the form of cash, services, or property.

2.6 "Council"- Elected Magna Metro Township Council.

2.7 "Disbursement of Funds Report" - An official report from any receiving agency briefly detailing how the contribution was used.

2.8 "Mayor/Chair" – Council-elected chair of Magna.

2.9 "Public Purpose" – Magna's government's authority or responsibility to promote the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of Magna's inhabitants.

### **3.0 General Guidelines**

3.1 All contributions made by Magna must be made to help advance a bona fide public purpose.

3.2 Contributions may be made by the Council appropriating funds through either the budget or a separate appropriation in a previously approved budget category. Contribution requests may also be directed to the Mayor/Chair for review and recommendation to the Council. All requests must be made on the official application form noted above in 2.1.

3.2.1 Any request which involves a waiver of fees relating to a special event shall be submitted to the Mayor/Chair for processing.

3.3 No contributions or waivers will be made to any organization which stands to gain commercially as a whole or individually.

3.4 All requestors must be a nonprofit organization.

3.5 All organizations receiving contributions will be required to submit a "Disbursement of Funds Report" on or before January 31st of the year following the calendar year of contribution. These reports are to be submitted to the Council, Mayor/Chair or designee and any failure to submit the report on a timely basis will subject the organization to potential legal action for recovery of the contributed amounts.

3.6 All contributions must be approved by the Council

### **4.0 Requests for Contributions/Waivers**

#### **4.1 Review Process**

4.1.1 Every requested contribution under this policy must reflect a valid Magna public purpose, as set out in paragraph 3.1 and as defined in Paragraph 2.9 above. If a requested contribution does not meet a valid Magna public purpose, it must be rejected.

4.1.2 If a requested contribution meets a public purpose, in order for it to be made in the form of an uncompensated contribution or donation, the Magna must receive fair and adequate consideration in exchange. Any question about

whether the proposed contribution provides consideration to Magna shall be resolved by the Council, in accordance with Utah Code Ann. Sec. 10-8-1-2 et al.

4.2 Applications must be submitted on the proper forms available through the Council.

4.3 The Mayor/Chair may establish a separate review committee or process for considering contribution requests made to the Mayor/Chair.

4.3.1 Before a contribution or waiver may be considered, the division, department, or office involved in the contribution must have in place a policy explaining the procedures and purposes for contributions and waivers. That policy must be reviewed and approved by the Council. Amounts anticipated for waivers or contributions must be expressly set out in the annual division, department, or office budget request.

4.3.2 Any request which falls under the criteria outlined in departmental or divisional policies must be processed as such according to those policies, but must meet the minimum legal requirements of this policy and procedure and of state law.

4.3.3 Requests for contributions approved by the Mayor/Chair shall be forwarded to the Council for approval in accordance with state law.

4.4 For any organization which the Council determines to be worthy of on-going annual donations to be included in Magna's annual budgeting process, the initial request for a donation shall be submitted by the organization in accordance with the terms of this policy and procedure. For each year thereafter when the Council determines to include that organization's request in the Magna budget, the requesting organization shall file an annual recertification notice which sets out that the nature of the organization and that the services contemplated have not changed from the original request of that organization before any funds may be disbursed.

## 5.0 Requests for Use or Transfer of Surplus Property

5.1 All requests for the use or transfer of surplus property will be handled pursuant to State law.

## 6.0 Further legal review

When a matter has been reviewed by either the Council or Mayor/Chair and approved by the Council, in accordance with the provisions of this policy and

state law and has been approved as such by Legal Staff, further legal approval is not required unless a separate contract is prepared.

## 7.0 Authorization for Payment

Payment of authorized contributions will be made by the Council upon receipt of either budget documents establishing that the contribution has been authorized, as to both amount and recipient, in the duly adopted budget or any amendment thereof or evidence that the Council has separately approved the contribution. As appropriate, approval will be accompanied by an agreement documenting the contribution amount and the uses for which it is authorized.



# MAGNA METRO TOWNSHIP

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## Application for Contribution

(Including Fee Waivers)

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fiscal year runs from \_\_\_\_\_ to \_\_\_\_\_

Brief History of Organization: (Who started it? How long has it been organized? etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Request: \_\_\_ Money \_\_\_ Equipment \_\_\_ Personnel \_\_\_ Facilities \_\_\_ Fee Waiver

If you are requesting money, please answer the following questions:

Amount of Request: \$ \_\_\_\_\_

Percent of Agency Budget: \_\_\_\_\_ %

Have you previously received money from Magna? Yes                      No

If yes, when and how much? (Previous three years)

Purpose of money requested and target population (may include a draft program):



**Please attach:**

1. Current List of Board of Directors
2. Organization Chart
3. Copy certification of nonprofit status. If not a nonprofit community service-based organization, please state the status of the organization.
4. Copy of an independent audit. If you do not have one, please enclose a copy of current financial statements.
5. Draft Program

***You will be expected to report to the Magna Metro Township Council on how the money was used and the success of the project.***

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The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the grant and will abide by the terms of this grant of Magna funds as that grant is defined in the supporting documents. The grantee accepts the following terms and conditions as a condition of receiving and using Magna funds or the waiver of fees: Magna funds will be used solely for the purposes approved by the Mayor as applied for or amended in this grant. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional Magna funds. It is further understood that no grant funds will be made available to any Magna officer or employee, or in violation of the requirements of the Public Employees Ethics Act (67-16-1 *et seq.*). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all Magna funds may be subject to an audit as required by Magna. The grantee is required to complete the Disbursement of Funds Report.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Applicant/Grantee/Recipient